**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**January 8, 2025**

***Present:***

The meeting was called to order at 1900, January 8, 2025, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Eldon Marcum, Glenn Silaski, Jim Whelan, Mike Hawman, Fire Chief Scott Stanton, Office Manager Candice Osborne and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Hawman led the pledge of allegiance.

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***Moment of Silence***

Board President Ric Sherman asked for a moment of silence in honor of Rick Rankin, former board member and current budget committee member who passed away on January 7, 2025.

***Guests***

Mitch Boylan with Anderson, Boyland and Ramos P.C. (auditor) was welcomed.

***Audit Report***

Mitch Boylan presented the audit page by page. No significant findings or deficiencies were noted.

***Minutes of December 11, 2024, Board Meeting***

Director Whelan moved to approve the December 11th, 2024, board meeting minutes. Director Hawman seconded the motion. A roll call resulted in a unanimous vote. Motion passed.

***Financial Report:***

The bond debt balance sheet shows $436,524.88 in bond taxes LGIP, $7.84 in bond debt services, $27,199.13 in the Bond Debt Services checking and $-5,000.00 due from other accounts for a balance of $458,731.85. The bond capital outlay balance sheet shows $1,654,454.59 in the Bond LGIP account, $11,375.72 in the bond account and $-70,828.80 due from other accounts for a balance of $1,595,001.51. There were four checks written in the bond transaction report. Total bond expenses for the month of December was $239,178.13. Director Marcum moved to pay bond capital expenses in the amount of $239,178.13. This was seconded by Director Silaski. A roll call resulted in a unanimous vote. Motion passed. The balance sheet for the General Fund shows a balance in LGIP of $5,409,000.05, $500.00 in petty cash, $170,195.06 in the Banner Bank checking account, $52,229.98 in Reserve Fund LGIP and $520,749.22 due from other accounts for a balance of $6,152,674.31. The budget report was then reviewed showing taxes collected during December total $749,050.288. $42,621.94 was Fire Med collections, with total ambulance revenue collected at $306,658.82 for total Ambulance Service Fee Revenue of $349,280.76. Maintenance Service Fees collected totaled $2,7888.00 during December. Grant funds collected during December totaled $57,238.44. $321,502.24 was collected in Intergovernmental Agreement funds. No Fire suppression fees were collected in December. $1,275.00 was collected in Training income during December. Miscellaneous Revenue of $3,615.76 was collected in December. No other revenue was received during the month. Total revenue collected during the month of December was $1,484,751.18. For expenses, $755,002.70 was spent on Personal Services. Materials and Services expended during the month of December totaled $111,548.82. $3,276.43 was spent on the General Fund Capital Outlay fund in December. The bank transaction report was reviewed as the next report. Multiple transactions were reviewed with December expenses totaling $776,901.43. The final report reviewed was the Reserve Fund Account that shows a balance of $52,229.98. Director Marcum moved to pay December general fund expenses in the amount of $776,901.43. Director Hawman seconded this. A roll call resulted in a unanimous vote. Motion passed.

***Communications:***

Director Marcum reported that the annual golf tournament will be held on May 17. The district’s award banquet will be held on February 20 at the Hermiston Community Center.

***Chief’s Report:***

See the attached report. The district responded to 561 calls during December. Total call volume for 2024 is 6,064 calls. This represents a 3 percent drop in call volume from 2023.

***Old Business:***

Capital Improvements

And Purchases:

Station work: Chief Stanton reported the only thing left on station work is the main downtown station. Demolition work is almost complete but some more abatement for asbestos was found. The concrete has been picked up. Weather will be a factor moving forward.

Equipment: Research is being conducted on a new vehicle to replace the battalion Chief’s apparatus. The seat is torn up and has very high mileage. This vehicle is a 2018 model. The consensus is to replace with an SUV. The hope is to find something from the state bid process.

Lawsuit updates: Arbitration with the union will proceed next week on January 14. Depositions for the ambulance lawsuit will be conducted on January 15 - 16. Depositions for the Gillette lawsuit will not be conducted until sometime this fall.

AP Triton work: Work is continuing on the community risk assessment, standard of cover and strategic plan.

***New Business:***

Wage Scale Adjustments

Executive staff and office

staff: Chief Stanton reported that there will be some adjustments made to the wage scale. This will be presented at the February board meeting.

SDAO Conference: The SDAO Conference will be held February 7 – 9, 2025. The district will receive an award at the conference.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 1942.