**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**August 13, 2025**

***Present:***

The meeting was called to order at 1900, August 13, 2025, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Eldon Marcum, Jim Whelan, Glenn Sikaski, Fire Chief Scott Stanton and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Hawman led the pledge of allegiance.

***Swearing In of Newly Elected Board Member:***

Board President Ric Sherman asked Clerk Larson to swear in newly elected board member Glenn Silaski.

***Minutes of July 9, 2025, Board Meeting Minutes***

Director Marcum moved to approve the July 9th, 2025, board meeting minutes. Director Hawman seconded the motion. A roll call resulted in a unanimous vote. Motion passed.

***Financial Report:***

The bond debt balance sheet shows $75,494.48 in bond taxes LGIP, $0.00 in bond debt services and $2,359.27 in the Bond Debt Services checking for a balance of $77,853.75. The bond capital outlay balance sheet shows $0.00 in the Bond LGIP account and $386.20 in the bond checking account for a balance of $386.20. There were two checks written in the bond transaction report. Total bond capital expenses for the month of July were $199,825.28. Director Marcum moved to pay bond capital expenses in the amount of $199,825.28. This was seconded by Director Hawman. A roll call resulted in a unanimous vote. Motion passed. The balance sheet for the General Fund shows a balance in LGIP of $3,311,093.63, $500.00 in petty cash and $42,019.78 in the Banner Bank checking account and $452,641.00 due from other accounts for a balance of $3,806,254.41. The budget report was then reviewed showing taxes collected during July total $41,050.61. $2,445.75 was Fire Med collections, with total ambulance revenue collected at $287,047.66 for total Ambulance Service Fee Revenue of $289,493.41. No Maintenance Service Fees collected during July. Grant funds collected during July total $1,350.00. $1,500.00 was collected in Intergovernmental Agreement funds. $759.97 was collected for fire suppression fees. Miscellaneous revenue of $1,084,845.97 was collected in July. The bulk of this money was the bank loan that funded during the month. No other revenue was received during the month. Total revenue collected during the month of July was $1,418,999.96. For expenses, $1,144,136.42 was spent on Personal Services. Materials and Services expended in July totaled $210,141.29. $210,269.74 was spent on the General Fund Capital Outlay fund in July. The bank transaction report was reviewed next. Multiple transactions were reviewed with July expenses totaling $2,437,186.32. The final report reviewed was the Reserve Fund Account that shows a balance of $156,256.55. Director Whelan moved to pay July general fund expenses in the amount of $2,437,186.32. Director Marcum seconded this. A roll call resulted in a unanimous vote. Motion passed.

***Communications:***

None

***Chief’s Report:***

See the attached report. The district responded to 522 calls in July.

***Old Business:***

Station Alerting

Systems - Award

Installation Contract: Three bids were received for the installation of the system. Steel Electric out of Beaverton submitted a bid of $58,195.00. This was the best bid and they have experience with installing these systems. Chief recommends approval of Steel Electric’s bid. Director Whelan moved to approve Steel Electric’s bid of $58,195.00 for installation of the station alerting system. This was seconded by Director Hawman. A roll call vote resulted in unanimous approval.

CRA/SOC and Strategic

Plan Approval: The Community Risk Assessment, Standard of Cover and Strategic Plan reports were emailed to the board members, for their review. Director Marcum moved to approve the Community Risk Assessment, Standard of Cover and the Strategic Plan. This was seconded by Director Silaski. A roll call vote resulted in unanimous approval.

Public Meetings Law: President Sherman continues to follow any progress on the State’s requirements for training for board members. Requirements have still not been finalized.

***New Business:***

Hiring Process: The advertisement is out for hiring the fire fighter position and the one EMS only position. This closes October 1. As soon as the union signs the memorandum of agreement then the hiring process can move forward. Chief Cearns met with the union today and hopefully clarified some questions they had. The hiring process is a little different for these positions. Psych evaluations and physical agility tests cannot be performed on these candidates. The other departments that received funding for this program are really pleased with the people they have hired. We are receiving a lot of applications but not very many of the applicants are paramedics.

Land Annexation

Proposal: Chief Stanton presented his proposal for the annexation of property on Hwy 730. This property amounts to

approximately 200 acres. This proposal is intended to square up the district boundaries. The second area takes in part of Bracher Farms, SHB and Cold Springs Dairy area. The board agrees that Chief Stanton should continue to work of annexation of property in this area.

Public Meeting Laws

Class: The class is now available as an in-person class. Chief is willing to schedule the class if the board would like. Chief proposed doing the class prior to a board meeting or on a separate night. The board can also wait until it is available board meeting and invite any special districts that would like to attend.

Clerk Larson updated the board on the email that Chief Stanton sent out regarding the budget documents. The department of Revenue sent out the email to educate us on the proper completion of budget documents, specifically the resolution. There will not be any issues with the district receiving funding from the county.

**Board Member Comments:**

Director Sherman has checked with Bruce Naugher who is going through cancer treatment. His wife is also being treated for a stroke but is now home and doing better. Last month at the Rotary meeting Jessica Marcum gave a presentation of the community paramedic program and did a great job.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 1947.