**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**April 10, 2024**

***Present:***

The meeting was called to order at 1900, April 10, 2024, in the meeting room at Station 24, 280 W. Coe Ave, Stanfield, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Jim Whelan, Eldon Marcum, Fire Chief Scott Stanton and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Hawman led the pledge of allegiance.

***Minutes of March 13, 2024, Board Meeting***

Director Marcum moved to approve the March 13, 2024, board meeting minutes. Director Marcum seconded the motion. A roll call resulted in a unanimous vote. Motion passed.

***Financial Report:***

The bond debt balance sheet shows $701,459.80 in bond taxes LGIP, $36,074.24 in bond debt services, $5,393.89 in bond debt services checking and $-29,072.66 due from other accounts for a balance of $713,855.27. The bond capital outlay balance sheet shows $4,041,205.82 in the Bond LGIP account, $92,299.45 in the bond account and $-70,836.64 due from other accounts for a balance of $4,062,668.63. The new report presented was a Bond Budget Report. The bond accounting has been removed from the General Fund. This report shows $18,096.80 in interest in the bond LGIP account, $21,970.40 received in bond taxes, $1,652.85 received in bond delinquent taxes and $3,062.81 received in bond interest on taxes for a total of $44,782.86 received in March for bond revenue. Bond expenses totaled $402,787.11 for the month of March. The bond transaction report shows eight transactions totaling $477,120.08 Director Marcum moved to pay the March bond expenses in the amount of $477,120.08. Motion was seconded by Director Hawman. A roll call resulted in a unanimous vote. Motion passed. The balance sheet for the General Fund shows a balance in LGIP of $3,355,060.91, $500.00 in petty cash, $27,854.18 in the Banner Bank checking account, $50,248.76 in Reserve Fund LGIP and $520,749.22 due from other accounts for a balance of $3,954,413.07. The budget report was then reviewed showing taxes collected during March total $144,731.24. $3,179.00 was Fire Med collections, with total ambulance revenue collected at $194,256.57 for total Ambulance Service Fee Revenue of $197,435.57. No Maintenance Service Fees collected in March. $20,575.00 was collected from Grants, $3000.00 was received in Intergovernmental Agreements. No Fire Suppression Fees collected in March. Miscellaneous Revenue of $3,927.25 was collected in March. No other revenue was received during the month. Total revenue collected during the month of March was $369,669.06. For expenses, $652,010.19 was spent on Personal Services. Materials and Services expended during the month of March totaled $130,534.56, $12,008.08 was spent from the General Fund Capital Outlay fund. The final report reviewed was the bank transaction report. Multiple transactions were reviewed with March expenses totaling $789,151.63. Director Hawman asked if we are the largest payer for dispatch. Chief explained that both the Cities of Pendleton and Hermiston pay more than us, but we are definitely the largest fire district payer. With no further questions or comments regarding the financial report, Director Hawman moved to pay March general fund expenses in the amount of $789,151.63. Director Marcum seconded this. A roll call resulted in a unanimous vote. Motion passed.

***Communications:***

Volunteer Association: Director Marcum reported that Trucks Tractors and Trees event is scheduled for Bard Park in Stanfield on Wednesday, May 1. The district will have fire trucks and an ambulance at the event and will also be serving hot dogs and handing out fire prevention literature. The golf tournament and awards banquet are coming up in May. Director Whelan reported that the Fire Fighters Association President, Tyler Rock is a new father.

***Chief’s Report:***

See attached report. The district responded to 517 calls during March. Three conditional job offers were made to the top candidates. The top candidate turned it down to continue furthering her education. Chief talked about all the issues that are transpiring with the ambulance service in Morrow County. He wanted the board to know that UCFD1 will not be going the Heppner or Boardman for 911 emergency calls.

***Old Business:***

Capital Improvements

And Purchases:

Station work: Demolition is pretty much complete at Station 23. Design work is still moving forward at the downtown station (Station 21). The cost for the upgrade is about 2.2 million that includes the seismic upgrade, so cost to the district is about 1.5 million.

Apparatus status: The ambulance is still on order. Training is ongoing for the ladder truck. The proposed date for the ladder truck to be in service is June 1.

Grants – SAFER, AFG, et

al Both of these grants have been submitted.

Budget committee member

Appointment: Appointed at March meeting.

Billing for MVA’s and

Vehicle fire: Currently working on one fee schedule for everything.

***New Business:***

Vacancy on Fire board: Previously with board vacancies, it has been posted, asking for letters of interest. Board Chairman Sherman would like to know what the board wants with the vacancy created by Spike’s passing. Director Marcum thought this would be best. Director Whelan felt that if someone knew of someone interested, they could be approached to submit a letter of interest.

Approve budget calendar

and officer: Director Marcum moved to appoint Chief Stanton as the budget officer. This was seconded by Director Hawman. A roll call vote resulted in a unanimous vote. Motion passed. The next item was to approve the budget calendar that was presented. Director Hawman moved to approve the budget calendar. This was seconded by Director Whelan. A roll call vote resulted in a unanimous vote. Budget calendar was approved.

Brush 25: Chief Stanton thinks that it has already been approved as surplus. Chief Stanton proposed donating it to Echo fire department. Director Whelan moved to declare Brush 25 (2004 Ford F550) as surplus and donate it to Echo Fire Department. This was seconded by Director Marcum. A roll call vote resulted in a unanimous vote. Motion passed.

Board Award: Director Marcum moved to make the board award. This was seconded by Director Whelan. A roll call resulted in a unanimous vote. Motion passed. Director Whelan moved to give the board award to Rogers Toyota. This was seconded by Director Hawman. A roll call resulted in a unanimous vote. Motion passed.

Summer seasonals: Due to the amount of our budget, UCFD1 is no longer eligible to apply for the grant for summer seasonals. Chief wanted the board to know that the district is working on hiring for the summer seasonal positions. The budget will allow this, so it is not a burden on the district. Director Marcum moved to put a summer seasonal on an engine with a Bureau of Indian Affairs (BIA) engine boss. This was seconded by Director Whelan. A roll call resulted in a unanimous vote. Motion passed.

**Board Member Comments:**

Director Whelan asked if the Port of Umatilla receiving the CDA grounds in Umatilla County would impact the district in any way. Chief Stanton is going to talk with Greg Smith about this because he had promised that the district would have a seat at the table in any negotiations regarding the CDA grounds. The board may have to talk with Kim Puzey regarding this.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2008.