**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**May 14, 2025**

***Present:***

The meeting was called to order at 1915, May 14, 2025, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Eldon Marcum, Glenn Silaski and Jim Whelan, Fire Chief Scott Stanton, David Hansen and Clerk Reta Larson.

***Minutes of April 9th 2025, Board Meeting***

Director Whelan moved to approve the April 9th, 2025, board meeting minutes. Director Hawman seconded the motion. A roll call resulted in a unanimous vote. Motion passed.

***Financial Report:***

The bond debt balance sheet shows $463,761.83 in bond taxes LGIP, $0.00 in bond debt services and $37,792.57 in the Bond Debt Services checking for a balance of $501,55 4.40. The bond capital outlay balance sheet shows $436,868.68 in the Bond LGIP account and $514.56 in the bond checking account for a balance of $437,383.24. Mitch Boylan was present earlier in the meeting to discuss the error that was made when zeroing out the due to/due from accounts. The correction resulted in the balance sheet for the Bond Capital Outlay total as of May 6 at $900,874.24. This was due to funds being transferred back from the general fund account. There were three checks written in the bond transaction report. Total bond expenses for the month of April were $392,865.58. Director Hawman moved to pay bond capital expenses in the amount of $392,865.58. This was seconded by Director Silaski. A roll call resulted in a unanimous vote. Motion passed. The balance sheet for the General Fund shows a balance in LGIP of $4,173,429.44, $500.00 in petty cash and $60.80 in the Banner Bank checking account for a balance of $4,173,990.24. With the correction of the transfer for the due to/due from, the resulting balance in the general fund as of May 6 is $4,211,634.29. The budget report was then reviewed showing taxes collected during April total $49,580.15. $3,671.50 was Fire Med collections, with total ambulance revenue collected at $172,050.27 and $2,572.00 collected from GEMT for total Ambulance Service Fee Revenue of $178,293.77. Maintenance Service Fees collected during April total $2,023.00. Grant funds during April total $25,600.00. The bulk of this grant money was from the Good Shepherd Health Foundation. $1,500.00 was collected in Intergovernmental Agreement funds. No fire suppression or training income was collected in April. Miscellaneous Revenue of $2,297.67 was collected in April. No other revenue was received during the month. Total revenue collected during the month of April was $259,294.59. For expenses, $690,319.74 was spent on Personal Services. Materials and Services expended in April totaled $111,696.27. $10,952.00 was spent on the General Fund Capital Outlay fund in April. The bank transaction report was reviewed next. Multiple transactions were reviewed with April expenses totaling $868,781.67. The final report reviewed was the Reserve Fund Account that shows a balance of $154,458.81. Director Hawman moved to pay April general fund expenses in the amount of $868,781.67. Director Marcum seconded this. A roll call resulted in a unanimous vote. Motion passed.

***Communications:***

David Hansen reported that the annual report was constructed as a marketing piece and will help with the passage of a levy. There are areas highlighted in italics that will serve as information to impact the need for the levy.

Director Marcum reported that the golf tournament is Saturday. Sponsorships are topping $10,000.00. DIrector Marcum appreciates Anna Francis for her help in creating interest and collecting these sponsorships.

***Chief’s Report:***

See the attached report. The district responded to 481 calls in April.

***Old Business:***

AP Triton work: Chief Stanton will present a Standard of Cover and Strategic Plan for the board’s acceptance at the June board meeting.

Station Alerting Systems: With the board's approval to move forward with this, Chief Stanton has received confirmation from Amazon of their contribution of $255,000.00 toward this project. By wintertime, this system will be completed at all four stations.

Board Training: Board President Sherman continues to check with SDAO on what is required for annual training for the board and what is available for the board to take advantage of.

Capital funding needs: Chief Stanton needs approval of an additional $300,000.00 to finish the downtown station. The board had previously approved $700,000.00. This will be received as an 18-month flex lease through SDAO. /Director Hawman moved to approve the additional $300,000.00 for the final cost of Station 21. This was seconded by Director Whelan. A roll call vote resulted in unanimous approval of the motion.

***New Business:***

Master Fee Schedule

Resolution: This is a document created that contains a master list of all fees charged by the district. It will be updated annually. Resolution 2024 – 2025 #5 was read by Clerk Larson. Director Whelan moved to adopt Resolution 2024 – 2025 #5. This was seconded by Director Hawman. A roll call vote resulted in unanimous approval to adopt Resolution 2024 – 2025 #5.

Station 22 HVAD system

Replacement: The HVAC system upstairs at Station 22 stopped working on Monday. The system is 30 years old. Three quotes have been requested. The cost will be approximately $15,000.00 to replace it. Director Marcum moved to approve up to $15,000.00 to replace the HVAC system. This was seconded by Director Silaski. A roll call vote resulted in unanimous approval.

Summer BBQ: Whitney has been trying to secure the aquatic center to have the party on August 1 before the fair. She is running into resistance in securing the reservation. The backup plan if the aquatic center cannot be reserved is to have it at McKenzie Park with a bouncy house or Butte Park with the spray park and Funland playground. Chief Stanton thinks that $1000.00 will be sufficient but can’t be sure until the aquatic center reservation is secured. Board President Sherman suggested that the item be tabled until next board meeting.

**Board Member Comments:**

Directors Silaski commented on the good job on the annual report.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2002.