**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**April 9, 2025**

***Present:***

The meeting was called to order at 1900, April 9, 2025, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board Vice President Mike Hawman. Those present included board members Eldon Marcum Glenn Silaski and Jim Whelan, Fire Chief Scott Stanton, Battalion Chief J W Roberts, David Hansen and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Mike Hawman led the pledge of allegiance.

***Minutes of March 12, 2025, Board Meeting and March 27 Work Session Board Meeting***

Director Marcum moved to approve the March 12th, 2025, board meeting minutes and the March 27 work session board meeting minutes. Director Silaski seconded the motion. A roll call resulted in a unanimous vote. Motion passed.

***Financial Report:***

The bond debt balance sheet shows $473,598.65 in bond taxes LGIP, $0.00 in bond debt services, $37,789.46 in the Bond Debt Services checking and $-24,072.66 due from other accounts for a balance of $487,315.45. Clerk Larson explained that Mitch Boylan (Accountant with Anderson, Boylan & Ramos, P.C.) has completed the transfer of the $24,072.66 from other accounts and the $8490.89 to the bond fund account, but it was dated after March 31 so will not show up until next board meeting on the April financials. The bond capital outlay balance sheet shows $1,050,042.64 in the Bond LGIP account, $11,385.82 in the bond account and $457,871,36 due from other accounts for a balance of $1,519,299.82. The transfer of $457,871.36 from other accounts and the $691,795.10 to other accounts was also transferred and will show up on the April financials. There were three checks written in the bond transaction report. Total bond expenses for the month of March were $203,658.12. Director Marcum moved to pay bond capital expenses in the amount of $203,658.12. This was seconded by Director Whelan. A roll call resulted in a unanimous vote. Motion passed. The balance sheet for the General Fund shows a balance in LGIP of $4,378,348.34, $500.00 in petty cash, $138,809.76 in the Banner Bank checking account and $715,867.76 due from other accounts for a balance of $5,233,525.86. The transfer of the $715,867.76 due from other accounts and the $513,373.25 due to other accounts was completed by Mitch and will also show up on the April financials. The budget report was then reviewed showing taxes collected during March total $153,350.34. $4,917.25 was Fire Med collections, with total ambulance revenue collected at $328,152.93 and $211,408.68 collected from GEMT for total Ambulance Service Fee Revenue of $544,478.86. Maintenance Service Fees collected during March total $1,309.00. No Grant funds collected during March. $1,500.00 was collected in Intergovernmental Agreement funds. No fire suppression or training income was collected in March. Miscellaneous Revenue of $6,309.01 was collected in March. No other revenue was received during the month. Total revenue collected during the month of March was $706,947.21. For expenses, $640,086.67 was spent on Personal Services. Materials and Services expended in March totaled $141,127.90. $15,619.00 was spent on the General Fund Capital Outlay fund in March. The bank transaction report was reviewed next. Multiple transactions were reviewed with March expenses totaling $837,003.25. The final report reviewed was the Reserve Fund Account that shows a balance of $153,877.03. Director Whelan moved to pay March general fund expenses in the amount of $837,003.25. Director Silaski seconded this. A roll call resulted in a unanimous vote. Motion passed.

***Communications:***

None

***Chief’s Report:***

See the attached report. The district responded to 477 calls in March with 1427 calls reported for the first quarter of 2025.

***Old Business:***

AP Triton work: AP Triton has completed the site visit. Chief Stanton will present a Standard of Cover and Strategic Plan for the board’s approval at the May board meeting.

Station Alerting Systems: Quotes have been received. The total amount is approximately $320,000.00. $72,000 of this amount is funding needed for the dispatch center. J W Roberts has done the bulk of the research on this project, so he was present to explain the need and details of the project. This upgrade will help with efficiency in the dispatching of calls but will also help to alleviate the stress on our fire fighters. Director Marcum moved to approve the cost to upgrade the station alerting system at a cost of approximately $325,000.00. This was seconded by Director Silaski. A roll call resulted in a unanimous vote. Motion passed.

Capital funding needs: The capital funding needs were the station alerting system upgrade discussed previously.

***New Business:***

Appoint Budget Committee

Member (alternate): Director Marcum moved to approve the appointment of Tammy Smith as an alternate on the budget committee. This was seconded by Director Whelan. A roll call resulted in a unanimous decision to approve.

Resolution 2024 – 2025

#4 Policy on Response

Performance Objectives: This Resolution is a policy on our response performance objectives. These benchmarks are set by NFPA 1720 standards for combination departments. Chief Stanton explained the details of the resolution. Resolution 2024 – 2025 #4 was read by title only. Director Whelan moved to adopt Resolution 2024 – 2025 #4. This was seconded by Director Marcum. A roll call vote resulted in unanimous approval to adopt Resolution 2024 – 2025 #4.

Civil Service Commission

Overview: David Hansen is the chairman of the civil service commission. He explained that the civil service commission represents the employees of the district who are not members of the union. The members of the civil service commission are available to help with any issues or grievance that may arise with employees that cannot be resolved by Chief Stanton. It is also in place to assist in hiring practices, firing and job descriptions.

**Board Member Comments:**

Directors Whelan and Hawman expressed their appreciation on J W Robert’s effort on working with Umatilla County dispatch on the station alerting system.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2001.