**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**December 11, 2024**

***Present:***

The meeting was called to order at 1900, December 11, 2024, in the meeting room at Station 24, 280 W. Coe Ave, Stanfield, Oregon by Board President Ric Sherman. Those present included board members Eldon Marcum, Glenn Silaski, Jim Whelan, Mike Hawman, Fire Chief Scott Stanton, Deputy Chief of Strategic Services Rich Cearns and Office Manager Candice Osborne.

***Pledge of Allegiance:***

Director Hawman led the pledge of allegiance.

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***Guests***

No guests were present

***Minutes of November 13th, 2024, Board Meeting***

Director Hawman moved to approve the November 13th, 2024, board meeting minutes. Director Marcum seconded the motion. Motion passed.

***Financial Report:***

The bond debt balance sheet shows $584,934.00 in bond taxes LGIP, $7.84 in bond debt services, $26,459.96 in the Bond Debt Services checking and $-5,000.00 due from other accounts for a balance of $606,401.80. The bond capital outlay balance sheet shows $1,877,393.51 in the Bond LGIP account, $20,544.15 in the bond account and $-70,828.80 due from other accounts for a balance of $1,827,108.86. There was 1 check written in the bond transaction report. One check #1212 to McCormack Construction totaling $226,803.42. Total bond expenses for the month of November was $226,803.42. Director Whelan moved to pay bond capital expenses in the amount of $226,803.42. This was seconded by Director Hawman. A roll call resulted in a unanimous vote. Motion passed. The balance sheet for the General Fund shows a balance in LGIP of $4,894,844.88, $500.00 in petty cash, $59,707.61 in the Banner Bank checking account, $52,016.33 in Reserve Fund LGIP and $520,749.22 due from other accounts for a balance of $5,527,818.04. The budget report was then reviewed showing taxes collected during November total $4,471,399.29. $6,011.75 was Fire Med collections, with total ambulance revenue collected at $233,584.63 for total Ambulance Service Fee Revenue of $239,596.38. No Maintenance Service Fees were collected during November. Grant funds were collected during November totaling $60,000. $30,000.00 came from Roundhouse and $30,000.00 came from Wildhorse foundation for the Fire prevention trailer. $160,270.09 was collected in Intergovernmental Agreement funds. $1500.00 from the rental of Station 25, and $158,770.09 from wildland fires. $21,354.84 was collected in Fire suppression fees during November. Miscellaneous Revenue of $5,097.03 was collected in November. No other revenue was received during the month. Total revenue collected during the month of November was $4,957,717.63. For expenses, $662,836.39 was spent on Personal Services. Materials and Services expended during the month of November totaled $106,925.38. $19,577.41 was spent on the General Fund Capital Outlay fund in November. Chief Stanton reported that the State of Oregon owes the district approximately $80,000.00 for firefighting during the summer. The bank transaction report was reviewed as the next report. Multiple transactions were reviewed with November expenses totaling $788,742.19. The final report reviewed was the Reserve Fund Account that shows a balance of $52,016.33. Director Marcum moved to pay November general fund expenses in the amount of $788,742.19. Director Whelan seconded this. A roll call resulted in a unanimous vote. Motion passed.

***Communications:***

***Chief’s Report:***

See the attached report. The district responded to 497 calls during November. Chief reported that the total call volume is down for the first time. Chief Stanton reported we have a new Single Role Paramedic that has been sent a Conditional Job offer. One of our Single Role EMS plans to be back from maternity leave in January, and we have extended Dylan Merrel’s temp offer to cover until she returns. Chief Stanton reported on some bills coming that will possibly increase EMS revenues, more to come. We also have completed the Apprenticeship grant application and insurance details, we have received the first round of funds, but will defer hiring until next summer/fall.

***Old Business:***

Capital Improvements

And Purchases:

Equipment: All rolling stock that was ordered has been received. As ported last month, the next vehicle that the district needs to think about replacing is a staff vehicle. Director Hawman asked about other ways to purchase vehicles, possibly leasing. Chief Stanton says that many departments are leasing their large fire apparatus, but not sure you would do that with the less expensive staff vehicles, but it is something the district can look at. Director Whelan feels that once you start leasing vehicles, you get stuck in that mode due to the interest that you pay.

Station work: Chief Stanton reported Station 23 has been moved into, there is a small amount of finishing work still left to do. Station 21 is in the process of moving out and will be completely moved out by the end of the week.

Lawsuit updates: As reported last month the deposition for the ambulance lawsuit will be conducted in January. This is a $700,000.00 lawsuit. The Gillette lawsuit for $1,000,000 continues with discovery ongoing. SDAO attorneys for the district feel that both lawsuits will be settled out of court. Chief Stanton wanted the board to know that the district may be gong to arbitration with the union over a member being sent home with a day off without pay.

AP Triton work: The work is underway for the community risk assessment, standard of cover and strategic plan.

Chief’s Contract: Director Hawman made a motion to approve the new contract for Chief Stanton with some small changes added to it. Director Silaski 2nd, a roll call was made and there was a unanimous vote to approve it. Motion passed.

***New Business:***

EMS Rate Increase: Deputy Chief Cearns presented a spreadsheet to the Board of the comparable districts and their EMS rates. He feels we are sitting well, except our BLS and mileage rates. A motion was made to raise the ambulance mileage to $30.00/mile. Director Hawman made the motion to raise the mileage and

was 2nd by director Whelan. A roll call was made, the motion passed with a unanimous vote.

**Board Member Comments:**

The Christmas party will be on Dec 13th at Tom Spoo’s venue.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 1957.